



ENGINEERING & OPERATIONS DEPARTMENT

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SUBJECT: APPROVAL COVER LETTER **DESIGN EXCEPTION** **DESIGN DEVIATION MEMORANDUM**

TO: _____ **DATE:** _____
County Engineer and/or Technical Services Division Director

County Street Name and/or Road Number: _____
Project Description (limits): _____
County Capital Improvement Program Number: _____
Context-Based Classification: _____

TYPE OF CONSTRUCTION: (check all that apply)

- | | | | | |
|--|---|---|---|--|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Resurfacing, Restoration, and Rehabilitation (RRR) | <input type="checkbox"/> Complete Street | <input type="checkbox"/> Pedestrian/Bicycle Corridors | <input type="checkbox"/> Trails and Shared Use Paths |
| <input type="checkbox"/> Corridor Reconstruction | <input type="checkbox"/> Drainage Retrofits and Enhancements | <input type="checkbox"/> Bridge Widening and Replacements | <input type="checkbox"/> Safety and Mobility Projects | <input type="checkbox"/> School Routes Safety Improvements |
| <input type="checkbox"/> Intersections | | | | |

DESIGN EXCEPTION FOR THE FOLLOWING ELEMENT: (check one)

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> Design Speed | <input type="checkbox"/> Clear Zone | <input type="checkbox"/> Stopping Sight Distance | <input type="checkbox"/> Vertical Clearance |
| <input type="checkbox"/> Lane Widths | <input type="checkbox"/> Horizontal Curve Radius | <input type="checkbox"/> Maximum Grade | <input type="checkbox"/> Design Loading Structural Capacity |
| <input type="checkbox"/> Shoulder Widths | <input type="checkbox"/> Superelevation Rate | <input type="checkbox"/> Cross Slope | <input type="checkbox"/> American with Disabilities Act (ADA) |

DESIGN DEVIATION MEMORANDUM FOR THE FOLLOWING ELEMENT:

Include statement identifying location, project limits, functional and context classifications, posted speed, design vehicle, existing roadway characteristics, and required criteria versus proposed criteria:

Attach all supporting documentation to this form in accordance with Transportation Design Bulletin 21-13.

SIGNATURES AND APPROVALS:

Recommended by / Date:

Recommended by / Date:
(For Design Exceptions)
Approved by / Date:
(For Design Deviations)

Approved by / Date:
(For Design Exceptions Only)

Responsible Professional Engineer

Leland Dicus, Professional Engineer
Technical Services Division Director

Michael J. Williams, Professional
Engineer. County Engineer